

NAAC PEER TEAM REPORT
ON
INSTITUTIONAL RE - ACCREDITATION
OF
RISHI BANKIM CHANDRA EVENING COLLEGE
NORTH 24 PARGANAS
NAIHATI-743165
STATE- WEST BENGAL

(Visit Dates : 17th to 19th November, 2016)

National Assessment and Accreditation Council
An Autonomous Institution of the University Grants Commission
Jnana Bharathi Road, P.B. No. 1075, Nagarbhavi
BANGALORE: 560072, INDIA

**Peer Team Report on Institutional Assessment and Re - Accreditation
Of Rishi Bankim Chandra Evening College, Naihati-743165, District- North 24
Parganas, State- West Bengal**

SECTION I : GENERAL INFORMATION

1.1 Name and Address of the Institution:	Rishi Bankim Chandra Evening College Naihati-743165, North 24 Parganas, West Bengal
1.2 Year of Establishment :	1984
1.3 Current Academic Activities at the Institution (Numbers) :	
➤ Faculties / Schools :	03 (Arts, Science and Commerce)
➤ Departments / Centres :	15 (Arts-08; Science-06; Commerce-01, UG and PG)
➤ Programs / Courses offered :	4
➤ Permanent Faculty Members :	15 (Permanent) + 14 (Govt. Contract)
➤ Permanent Support Staff :	23
➤ Students :	1214
1.4 Three major features in the Institutional context (As perceived by the Peer Team) :	➤ Grant-in-Aid, co-education, semi-urban college affiliated to West Bengal State University imparting education in Arts, Science and Commerce. ➤ The only evening college in the vicinity. ➤ The college is in existence for quite a long period.
1.5 Dates of visit of the Peer Team :	17 th to 19 th November, 2016
1.6 Composition of the Peer Team which undertook the on-site visit :	
Chairman :	Prof. K. L. Kamal (Former Vice-Chancellor, University of Rajasthan) C-178, Gyan Marg, Tilak Nagar, Jaipur-302004
Member Co-ordinator :	Prof. K. Rama Mohana Rao Department of Commerce & Management Studies Andhra University Visakapatnam-530003
Member :	Dr. I. K. Bhattacharyya. Retd. Principal, Cotton College, Guwahati 13-B, Manik Nagar, Rajdhani Nursery, Guwahati-781005. Assam.
NAAC Co-ordinator :	Dr. M.S. Shyamasundar Adviser,

SECTION II: CRITERION-WISE ANALYSIS

2.1 Curricular Aspects :	
2.1.1 Curricular Planning and Implementation	<ul style="list-style-type: none"> ➤ Academic programmes are in tune with goals and objectives of the institution. ➤ As an affiliated college, it follows the syllabi prescribed by the University. ➤ Curriculum implemented as per academic calendar.
2.1.2 Academic Flexibility	<ul style="list-style-type: none"> ➤ U.G. programmes have core options as well as elective options among various combinations. ➤ Choice based credit system is not implemented. ➤ The college has no add-on and self financing courses.
2.1.3 Curriculum Enrichment	<ul style="list-style-type: none"> ➤ The faculty has a limited role to play in the curriculum enrichment. ➤ Enrichment programmes need to be taken up in all the programmes.
2.1.4 Feedback System :	<ul style="list-style-type: none"> ➤ Formal feedback on curriculum is not obtained from the stakeholders.
2.2 Teaching- Learning and Evaluation :	
2.2.1 Student Enrolment and Profile :	<ul style="list-style-type: none"> ➤ Admission process is transparent and published in notice board, prospectus and college website. ➤ The statutory reservation policies of the government are followed by the college. ➤ The number of applicants seeking admission and number admitted in college are alarmingly decreasing.
2.2.2 Catering to Student Diversity :	<ul style="list-style-type: none"> ➤ Informal attempts made to identify the slow learners and remedial actions are taken as per the needs of the students. ➤ Well designed method to identify the skills and knowledge of the students at the entry level needs to be introduced. ➤ The internal assessment, tutorials, seminars etc. need to be done regularly. ➤ No specific facility for the specially abled students.

2.2.3 Teaching – Learning Process :	<ul style="list-style-type: none"> ➤ Academic calendar, teaching schedule and teaching plan are prepared at the beginning of the session. ➤ Conventional chalk and talk method of teaching learning in place. Limited use of ICT as a teaching tool. ➤ Shortage of permanent faculty. Classes are held by part time and temporary contractual teachers. ➤ Formal evaluation on teacher's performance by the students through feedback system to be initiated.
2.2.4 Teacher Quality :	<ul style="list-style-type: none"> ➤ Out of 15 permanent teachers, 7 teachers have Ph. D., 4 teachers have M. Phil and the rest 4 P.G. degree qualification. ➤ The teachers are recruited as per UGC, West Bengal Government and University rules. ➤ Participation of teachers in seminars/ conferences/ workshops and refresher programmes in place. ➤ Many faculty members have published Text books but a few have produced books of high quality.
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> ➤ Evaluation process is based on the prescribed rules of the University. ➤ Class tests, Unit tests and internal assignments are conducted regularly.
2.2.6 Student Performance and Learning Outcomes :	<ul style="list-style-type: none"> ➤ Graduate attributes are defined but need to be communicated to students. ➤ Pass percentage is good. ➤ High student dropout rate.
2.3 Research, Consultancy & Extension :	
2.3.1 Promotion of Research :	<ul style="list-style-type: none"> ➤ Research Committee constituted but need to be activated for promotion of research culture. ➤ Research fund need to be created to support faculty members to take up major and minor projects.
2.3.2 Resource Mobilization for Research :	<ul style="list-style-type: none"> ➤ One major project funded by ICSSR and six minor projects funded by UGC during 2011-2015 are completed. ➤ Resource mobilization through industry collaboration yet to be materialized. ➤ Inter-disciplinary research may be encouraged.

2.3.3 Research Facilities :	<ul style="list-style-type: none"> ➤ Limited facilities available for research. ➤ Budgetary provisions for research facilities not visible.
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> ➤ Peer reviewed research papers published in national and international journals. ➤ Some faculty members have published books and contributed chapters for edited books. ➤ Four monographs published.
2.3.5 Consultancy :	<ul style="list-style-type: none"> ➤ No consultancy service is in existence. ➤ The institution needs to establish and promote institution industry interface.
2.3.6 Extension Activities and Institutional Social Responsibility :	<ul style="list-style-type: none"> ➤ Social responsibility being promoted through various activities of NSS and NCC. ➤ More social outreach programs are to be organized by NSS and NCC. ➤ Effective steps to be taken to co-operate with local bodies, community and local NGOS for successful operation of the extension activities by the college.
2.3.7. Collaborations :	<ul style="list-style-type: none"> ➤ The institution does not have any formal collaborative activities. ➤ Collaborations with National Institutes, NGOS, Industries and other Governmental agencies are yet to be established.
2.4 Infrastructure and Learning Resources :	
2.4.1 Physical Facilities :	<ul style="list-style-type: none"> ➤ The college is located in semi-urban area having 5320 sq. mtrs of land with a built area of 2170 sq. mtrs in the surroundings where quite a large number of people belonging to marginalized sections are residing. ➤ The college urgently needs to develop additional space for classrooms, laboratories and , support services. ➤ Infrastructural facilities for sports and games are shared with day colleges.

2.4.2 Library as a Learning Resource :	<ul style="list-style-type: none"> ➤ The central library has 914 sq. mtrs. space with a seating capacity of 50 with OPAC facility supported by 4 computers with net connectivity. It has 18,724 books. ➤ Proper record of the books needs to be maintained. ➤ Limited reading space for students and faculty is available.
2.4.3 IT Infrastructure :	<ul style="list-style-type: none"> ➤ College has 41 Desktop Computers, 15 Laptops and 6 printers with adequate number of hardware and LAN facility for the college campus. ➤ Computer aided teaching- learning to be strengthened for better results. ➤ The college has a website: www.rbcec.org.in
2.4.4 Maintenance of Campus Facilities :	<ul style="list-style-type: none"> ➤ Budgetary provision for the maintenance of infrastructural facilities is available. ➤ Computer maintainance through Annual Maintenance Contract (AMC). ➤ The college expanded the floor area of 6000 sft to comply the suggestion made by the previous NAAC team.
2.5 Student Support and Progression :	
2.5.1 Student Mentoring and Support :	<ul style="list-style-type: none"> ➤ Formalized Tutor-ward mentoring system not in practice. ➤ Financial assistance is provided to needy Students from Students' Aid Fund. ➤ Career guidance and placement cells are yet to be initiated
2.5.2 Student Progression :	<ul style="list-style-type: none"> ➤ Approximately 35% of student's progress to higher education and some students get employment in different sectors.
2.5.3 Student Participation and Activities :	<ul style="list-style-type: none"> ➤ Students' council exists and associated with different co-curricular and extra-curricular activities of the college. ➤ In addition to annual college magazine, some departments published wall magazines. ➤ Alumni Association is formed and actively associated with college development. ➤ Students' representation in committees and in college activities is noticeable.

2.6 Governance and Leadership and Management :	
2.6.1 Institutional Vision and Leadership :	<ul style="list-style-type: none"> ➤ Plans and policies for the development of the college are decided by the Governing Body and translated into action through the Principal. ➤ A number of committees are in place to carry out all academic and non- academic functions of the college.
2.6.2 Strategy Development and Deployment :	<ul style="list-style-type: none"> ➤ The college is yet to develop a perspective plan document for both academic and infrastructure development.
2.6.3 Faculty Empowerment Strategies :	<ul style="list-style-type: none"> ➤ Faculty members are encouraged to pursue research works/ projects/ publication to enhance professional development and permitting the faculty members to avail leave to attend the seminars and workshops. ➤ The institution initiates welfare measures for its teaching and non-teaching staff through loan facility. ➤ College is yet to conduct programmes for professional development of staff.
2.6.4 Financial Management and Resource Mobilization :	<ul style="list-style-type: none"> ➤ College depending mainly on Govt. and UGC funds/ grants for development and maintenance. ➤ Financial management system is computerized. ➤ College accounts are subjected to internal and Government audits.
2.6.5 Internal Quality Assurance System :	<ul style="list-style-type: none"> ➤ IQAC is established in 2011 ➤ IQAC is to be more vibrant for maintaining the quality of the academic activities of the college.
2.7 Innovative and Best Practices :	
2.7.1 Environment Consciousness :	<ul style="list-style-type: none"> ➤ The entire college campus is declared as "No Plastic Zone". ➤ The college has to initiate steps to make the campus eco-friendly. ➤ The college yet to start the Green Audit.
2.7.2 Innovations :	<ul style="list-style-type: none"> ➤ College introduces on-line admission process. ➤ No gender discrimination among staff and students. ➤ Steps need to be taken to innovate for effective teaching, research and more student centric activities.
2.7.3 Best Practices :	<ul style="list-style-type: none"> ➤ There is harmony and sense of belongingness among all the stake holders.

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SECTION III : OVERALL ANALYSIS :

3.1 Institutional Strength :	<ul style="list-style-type: none"> ➤ Good relationship between faculty and students. ➤ The adoption of technology in admission, office administration and library management processes. ➤ Only evening college in the region. ➤ College is in existence for quite a long time. ➤ High potential among students in cultural activities
3.2 Institutional Weaknesses :	<ul style="list-style-type: none"> ➤ Shortage of permanent faculty. ➤ Inadequate physical infrastructure. ➤ High dropout rate. ➤ Declining student strength. ➤ Dependency on government and other public resources for resource mobilization.
3.3 Institutional Opportunities :	<ul style="list-style-type: none"> ➤ Scope to introduce locally relevant need based courses to the students. ➤ Introduction of Entrepreneurship and skill development programmes. ➤ Scope to undertake more research projects funded by UGC, DST, DBT and other agencies. ➤ Establishing an effective Placement Cell to establish an institute industry alliance. ➤ Motivating the teachers to enhance their academic achievements.
3.4 Institutional Challenges :	<ul style="list-style-type: none"> ➤ Acquiring more fund for the college to expand its activities. ➤ Launching self financed and vocational courses to promote employment prospects. ➤ Filling up of sanctioned vacancies. ➤ Enhancing the ICT enabled teaching. ➤ Expansion of the infrastructural facilities. ➤ Earning a CPE (College with Potential for Excellence) status.

SECTION IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION

- A prospective plan for development of the college for next five years needs to be prepared.
- IQAC of the college be made more functional.
- Tutorial and remedial classes need to be held regularly for supporting and monitoring the slow learners.

- Sports facilities be improved in general and particularly for girls. Students may be encouraged to participate in sports and cultural events.
- Research activities may be strengthened by undertaking major and minor research projects funded by UGC, DBT, and DST etc. and motivate the teachers to publish research papers in peer reviewed journals.
- College should start career oriented courses, Add-on courses of UGC and convergence programmes of IGNOU at the earliest.
- Classrooms need to be updated with modern furniture and ICT facilities.
- Feedback system on curriculum and Teacher performance are to be formalized and the reports be used for quality improvement.
- Additional physical space for classrooms, laboratories, Centres and Cells and cultural activities.
- Tutor-ward/ mentoring system to be introduced. Spacious Girls waiting hall with washroom and other facilities be provided.
- A language laboratory be established with 40 systems.
- Placement Cell be established under dynamic and knowledgeable person to facilitate the employment process.
- Vacant teaching and non-teaching posts be filled. Salary of the guest faculty be enhanced substantially.
- Library should be strengthened by adding adequate space and new books on competitive examinations and reputed journals.

I agree with the observations of the Peer Team as mentioned in this report.

Place : Naihati

Date: 19th November, 2016

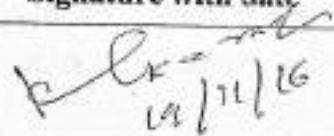
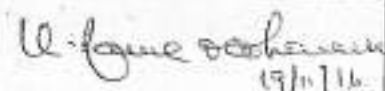



Signature of the Head of the Institution

Principal

Rishi Bankim Chandra Evening College
Naihati, 24 Parganas (North)

Signatures of the Peer Team Members with date:

Name and Designation		Signature with date
1. Prof. K. L. Kamal (Former Vice-Chancellor, University of Rajasthan), C-178, Gyan Marg, Tilak Nagar, Jaipur-302004	Chairman	 19/11/16
2. Prof. K. Rama Mohana Rao Dept. of Commerce & Management Studies, Andhra University, Visakapatnam-53003	Member Coordinator	 19/11/16
3. Dr. I. K. Bhattacharyya. Former Principal, Cotton College, 13-BManik Nagar, R.G. Baruah Road Rajdhani Nursery, Guwahati-781005	Member	 15/11/16
4. Dr. M.S. Shyamasundar Adviser, NAAC, Bangalore-560072	NAAC Coordinator	

Place: Naihati

Date: 19th November, 2016.